

Ordinary meeting business paper

Wednesday, 17 April 2024

commencing 10.00 am

Rous Administration Centre (L4), 218-232 Molesworth Street, Lismore

OPENING OF THE MEETING

In accordance with clause 5.21 of the *Local Government Act 1993*, attendees at today's Council meeting are advised that this meeting is being 'live' streamed (except for the confidential session).

- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent.
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending meetings. All liability will rest with the individual who made the comments.
- This meeting must not be recorded by others without the prior written consent of the Council in accordance with Council's Code of Meeting Practice.

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

STATEMENT OF ETHICAL OBLIGATIONS

In accordance with clause 3.23 of Council's Code of Meeting Practice, councillors are reminded of their Oath or Affirmation of Office made at or before their first meeting of the council made under section 233A of the Act, to undertake their civic duties in the best interests of the people they represent and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act, to the best of their ability and judgement.

CONFLICTS OF INTEREST

Councillors are reminded of their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest in matters being considered at council meetings. All declarations of conflicts of interest will be recorded in the minutes of the meeting at which the declaration was made.

APPLICATIONS TO ATTEND BY AUDIO VISUAL LINK

In accordance with clause 5.18 and 5.19 of Council's Code of Meeting Practice, Councillors may attend and participate in meetings by audio-visual link with the approval of the Council.

Requests by Councillors for approval to attend a meeting by audio-visual link must be made in writing to the General Manager prior to the meeting in question and provide reasons why the Councillor will be presented from attending the meeting in person.

Councillors attending a meeting by audio-visual link are reminded that they must ensure that no other person is within sight or hearing of the meeting at any time that the meeting is closed to the public under section 10A of the *Local Government Act 1993*.

Note: Consistent with clause 5.44 of Council's Code of Meeting Practice, attendance by Council staff at meetings of the Council by audio-visual link shall be with the approval of the General Manager.

Copy of: CODE OF MEETING PRACTICE / CODE OF CONDUCT

AGENDA

1. **Opening of the meeting**
 2. **Acknowledgement of Country**
Council would like to show its respect and acknowledge the Traditional Custodians of the Land, of Elders past and present on which this meeting takes place.
 3. **Apologies and applications for leave of absence or attendance by audio - virtual link**
 4. **Confirmation of Minutes of Previous Meeting**
Meeting held 21 February 2024 1 – 5
 5. **Disclosure of Interest**
 6. **Chair's minute(s)**
Nil.
 7. **Matters of urgency**
 8. **Notices of Motion / Questions with notice**
 9. **Group Manager Corporate and Commercial reports**
 - 9.1 Proposed changes to business rules for Quarterly Budget Review Statement reporting 6 - 7
 - 9.2 Quarterly Budget Review Statement Quarter ending 31 March 2024 8 - 30
 - 9.3 Public exhibition: Draft Operational plan (incorporating the 2024/25 Budget and 'Revenue' policy) 31 - 82
 10. **Policies**
 - 10.1 Financial Reserves Policy 83 - 97
 - 10.2 Risk Policy 98 - 107
 - 10.3 Media and Social Media Policy 108 - 117
 11. **Information reports (cover report) 118**
 - 11.1 Investments March 2024 119 - 125
 - 11.2 Tenders Awarded By General Manager under Delegation 126
 - 11.3 Water production and consumption - March 2024 (to follow)
 - 11.4 Audit, Risk and Improvement Committee – meeting update 128 - 134
 - 11.5 International Women's Day Event 135 - 136
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11.6 Reports/Actions Pending 137 - 139

12. Confidential matters

13. Close of business